

**PEER TEAM REPORT**

**ON**

*Institutional Accreditation (Cycle 3) of*

**Mrs. A.V.N college,  
Velampeta, Visakhapatnam 530001.**

(Dates of Visit: 21-22, August 2017)



**National Assessment and Accreditation Council**

**An Autonomous Institution of the University Grants Commission**

P. O. Box No. 1075, Nagarbhavi, Bangalore -560072, Karnataka, India

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*Pratima 22.8.17*

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22/8/17

**Peer Team Report on  
Institutional Re-Accreditation of  
Mrs. A.V.N college, Velampeta, Visakhapatnam 530001.**

**Date: 21-22, August 2017**

<b>Section I: GENERAL INFORMATION</b>	
1.1 Name & Address of the Institution:	Mrs. A.V.N college, 21-1-17 Velampeta, Visakhapatnam 530001. Andhra Pradesh.
1.2 Year of Establishment:	1860
1.3 Current Academic Activities at the Institution (Numbers) Faculties/Schools: Departments/Centres Programmes offered	Three (Arts, Science and Commerce) 13. UG: 12 ( Arts :4 ; Science: 7; Commerce:1) ; PG:01.
Permanent Faculty	35 (Male:23 ; Female:12 )
Temporary Faculty	15 (Male:09; Female:06)
Permanent Technical Staff	08
Administrative Staff	51 (Male:43; Female:08)
Students	Total 1209 (UG: 1160 ; PG:49)(Boys854,Girls355)
1.4 Major features in the institutional Context (As perceived by the Peer Team)	<ul style="list-style-type: none"> <li>• 157 years old grant in aid, co-educational college.</li> <li>• Dedicated to serve the interest of economically weaker section of the society.</li> <li>• Adequate infrastructure with good ambience.</li> <li>• Having Rich Heritage &amp; created Nobel Laureates &amp; Institutional Builders</li> </ul>
1.5 Dates of visit of the Peer Team (Visit schedule attached)	21-22 August 2017 (Detailed visit schedule attached)
<b>1.6. Composition of the Peer Team which undertook the on-site visit:</b>	
Chairperson:	Prof. Ashutosh Mishra <i>Ashu</i> 22/8/17
Member- Coordinator:	Prof.P. Natarajan <i>P. Natarajan</i> 22.8.17
Member:	Prof. Haridwar Singh <i>H. Singh</i> 22/8/17
NAAC Officer:	Dr. M.S. Shyamasundar

<b>Section II: CRITERION WISE ANALYSIS</b> <b>(Observations: Strength and / or Weaknesses on Key-Aspects)</b>	
<b>2.1 Curricular Aspects:</b>	
2.1.1 Curricular Planning & Implementation:	<ul style="list-style-type: none"> <li>The college follows the curricula designed and developed by the AP Council of Hr. Edn. and affiliating Andhra University</li> <li>Some Teachers are participating in Curriculum design Curriculum review by being BOS members in the University</li> <li>Academic calendar and teaching plans implemented properly.</li> </ul>
2.1.2 Academic Flexibility:	<ul style="list-style-type: none"> <li>Limited Academic Flexibility.</li> <li>CBCS partially introduced as per guide lines of UGC</li> <li>Some Self financed programmes are being offered</li> <li>Students are encouraged to do certificate courses.</li> </ul>
2.1.3 Curriculum Enrichment:	<ul style="list-style-type: none"> <li>The curriculum being revised by the University and college implemented accordingly.</li> <li>Various Committees monitors and evaluate the quality of all programmes.</li> <li>The college imparts vocational, employable Certificate courses and soft skills under JKC</li> </ul>
2.1.4 Feedback System :	<ul style="list-style-type: none"> <li>Feedback is taken from students, alumni, parents &amp; academic peers through feedback forms .</li> <li>The feedback obtained is to be analyzed and necessary follow-up measures to be taken by IQAC.</li> </ul>
<b>2.2 Teaching-Learning &amp; Evaluation</b>	
2.2.1 Student Enrolment and Profile:	<ul style="list-style-type: none"> <li>Wide publicity, Personal campaign and strict transparency in the admission are practised.</li> <li>College follows the University norms in admission process.</li> <li>Demand ratio is consistently 1:1 in last 4 years.</li> </ul>
2.2.2 Catering to Student Diversity:	<ul style="list-style-type: none"> <li>Special classes, student seminars, quiz, group discussion etc., are conducted.</li> <li>Bridge and Remedial teaching are organized for slow learners apart from interactive learning process.</li> <li>Financial assistance provided to the needy and the deserving candidates.s.</li> </ul>
2.2.3 Teaching-Learning Process:	<ul style="list-style-type: none"> <li>Curricular plan and Academic calendar are prepared and followed</li> <li>Conventional method of teaching is blended with ICT to some extent with audio &amp; video CDs, PPT etc.</li> <li>Class Teacher &amp; Mentor scheme are adopted</li> <li>Student's Centric teaching such as project work, field work, seminars, Quiz Study tours are organised.</li> </ul>

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2.2.4 Teacher Quality:	<ul style="list-style-type: none"> <li>• Faculty Recruitment is as per the norms of the Government and affiliating University and Management Committee can appoint temporary faculty against clear vacancies.</li> <li>• 27 Faculty with Ph.D, and other 23 are with PG.</li> <li>• Necessary infrastructural exist for faculty members to recharge them.</li> <li>• Faculty members are permitted to undergo Orientation/Refresher Courses, Seminars, Workshops and Conferences, summer and winter schools on On Duty.</li> </ul>
2.2.5 Evaluation Process and Reforms:	<ul style="list-style-type: none"> <li>• Continuous Evaluation of Students is through various formative(project, assignment &amp; field trips etc) and summative(Theory &amp; Practical examinations) measures in a transparent manner.</li> <li>• Objectivity in evaluation and better scoring opportunities are being ensured.</li> <li>• Evaluation process and results communicated to stakeholders with Effective grievance redressal mechanism</li> </ul>
2.2.6 Student Performance and Learning Outcomes:	<ul style="list-style-type: none"> <li>• The institution monitors and ensures the achievement of the learning outcomes through Class Tests, Assignments, Students behaviour in the Class.</li> <li>• Besides regular studies, extra-curricular activities also conducted for over-all development of students.</li> <li>• Efforts are made to place the needy students under Earn by Learn Scheme.</li> </ul>
<b>2.3 Research, Consultancy &amp; Extension</b>	
2.3.1 Promotion of Research:	<ul style="list-style-type: none"> <li>• Research Committee and R&amp;D Cell promote research activities</li> <li>• College is not a recognized research centre.</li> <li>• One minor project completed.</li> <li>• Research mind set of faculty is improved.</li> </ul>
2.3.2 Resource Mobilization for Research:	<ul style="list-style-type: none"> <li>• There is no provision for research in Budget.</li> <li>• Resource mobilization programme for research from various funding agencies needs to be created and tapped properly.</li> <li>• Sponsorship and support obtained from few institutions for conducting seminars/workshops.</li> </ul>
2.3.3 Research Facilities:	<ul style="list-style-type: none"> <li>• Collaborative research programmes be evolved.</li> <li>• Teachers and Students have access to the Internet facility.</li> <li>• Well equipped central library, E-Journals, INFLIBNET, Autonomy to PI, adequate infrastructure facilities and timely availability of resources exists.</li> </ul>

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2.3.4 Research Publications and Awards:	<ul style="list-style-type: none"> <li>• Some State and District level awards won by teachers besides three institutional awards.</li> <li>• Faculty members have published research papers in national journals and authored Test-books or contributed chapters to edited books.</li> <li>• Teachers need to bring out more research publications and projects..</li> </ul>
2.3.5 Consultancy:	<ul style="list-style-type: none"> <li>• Formal Consultancy needs to be put in place.</li> </ul>
2.3.6 Extension Activities and Institutional Social Responsibility:	<ul style="list-style-type: none"> <li>• The College has five NSS Units &amp; 4 NCC units which concentrates on Extension activities.</li> <li>• College practices Class teacher system, Mentor System, Disciplinary Committee, Tracks students involvement in social activities</li> <li>• Local community involved in the college programs like blood donation camp, Aids Awareness camp tobacco free society, gender sensitization programme, etc.</li> </ul>
2.3.7 Collaboration:	<ul style="list-style-type: none"> <li>• Three formal MOU or agreement with NASSCOM, NSDC and CII-Vizag Chapter.</li> <li>• Free skill development programmes with GK Solutions and KYC..</li> <li>• Few MOU'S initiated for training, placements and extension activities.</li> </ul>
<b>2.4 Infrastructure and Learning Resources:</b>	
2.4.1 Physical Facilities:	<ul style="list-style-type: none"> <li>• 46 spacious and well ventilated class rooms, Equipped seminar hall, Audio Visual Hall, 17 Science Labs are available.</li> <li>• Separate space facility is available for all support services including staff co-operative society.</li> <li>• Ramps, slopes, Wheel chairs, sticks with care taker facility available besides campus bank branches, canteen and hostel facilities</li> </ul>
2.4.2 Library as a Learning Resource:	<ul style="list-style-type: none"> <li>• The Library has 51390 titles and 71278 books, 20 periodicals &amp; Journals, and 10 newspapers 22CDs/DVDs</li> <li>• Library Advisory Committee in place.</li> <li>• It is partially automated and e-journals are subscribed through INFLIBNET, NLIST, OPAC-SOUL 2.0 version and also have internet connection facilities.</li> </ul>
2.4.3 IT Infrastructure:	<ul style="list-style-type: none"> <li>• There are 293 computers, 15 printers, 4 LCD Projectors, wifi facility and 06 licensed software are there for use.</li> <li>• Power back-ups servers, Inverters and a generator are adequately available to keep the office working.</li> </ul>

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2.4.4 Maintenance of Campus Facilities	<ul style="list-style-type: none"> <li>Well established e-learning Centre with 25 computers. National Knowledge Network connectivity. N-list are in place.</li> <li>Campus is well maintained by Management Committee.</li> <li>College has its own transformer (250 kVA) and generators.</li> <li>Maintenance Committee reviews the budget and allocates annual amount for maintenance.</li> <li>Required technical persons are called in when ever needed.</li> </ul>
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### 2.5 Student Support and Progression

2.5.1 Student Mentoring and Support:	<ul style="list-style-type: none"> <li>GOI and State Govt. Scholarships, Alumni &amp; HPCL scholarships and fresheries passed on to students along with endowments prizes.</li> <li>Publishes hand book, annual magazine, annual report and wall magazines.</li> <li> cordial teacher-Student relationship.</li> <li>Functioning of Career Counselling and placement cell are to be strengthened.</li> </ul>
2.5.2 Students Progression:	<ul style="list-style-type: none"> <li>Around 70% of students go jobs through Campus and private placement.</li> <li>Few students have AICTE and practiced for defense service.</li> <li>The approach has to be strengthened.</li> </ul>
2.5.3 Student Participation and Activities:	<ul style="list-style-type: none"> <li>Inculcation of social and moral values by organizing essay writing, debates, elocution, drama, quiz, National festivals.</li> <li>Pro active student council exists.</li> <li>Students participated in inter collegiate, inter University events and won several prizes in National &amp; International Arena.</li> <li>Various Committees play an active and vital role in planning and execution of Co-Curricular and sports activities in the College.</li> </ul>

### 2.6 Governance and Leadership:

2.6.1 Institutional Vision and Leadership	<ul style="list-style-type: none"> <li>Well conceived Vision, Mission and objectives.</li> <li>The Institution has a good leadership which monitors, evaluates and fosters the performance of the students and faculty with its policies and procedures.</li> <li>Participative management system is in place.</li> </ul>
2.6.2 Strategy Development and Deployment	<ul style="list-style-type: none"> <li>The institution has developed its own structure, strategy and deployment of resources.</li> </ul>

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Page 6 of 6

	<ul style="list-style-type: none"> <li>• Due emphasize is laid on inculcating competitive spirit, building confidence and core human values in students through training, retraining and motivational strategies.</li> <li>• Well charted perspective plan.</li> <li>• Principal monitors all development through various Committees</li> </ul>
2.6.3 Faculty Empowerment Strategies:	<ul style="list-style-type: none"> <li>• Welfare schemes exist as per government norms.</li> <li>• Faculties are encouraged to attend seminars/workshops and FDP programmes.</li> <li>• Notable congenial working environment.</li> <li>• The institution follows self Appraisal with API scores by teachers to evaluate their performance.</li> </ul>
2.6.4 Financial Management and Resource Mobilization:	<ul style="list-style-type: none"> <li>• Financial resources from State Government, UGC, PTA fund and MIA fund.</li> <li>• Additional funds are generated by taking various steps by the institution through NRI and Alumni.</li> <li>• Annual internal and external auditing of account is done.</li> <li>• Budgetary provisions for academic and administrative activities including maintenance need be strengthened.</li> </ul>
2.6.5 Internal Quality Assurance System:	<ul style="list-style-type: none"> <li>• IQAC established in 2008 and meets 3-4 times in a year.</li> <li>• Academic auditing with external expert has to be conducted for quality education.</li> <li>• Autonomy to all departments is encouraged.</li> <li>• Institution communicate about all its policies and activities to various stakeholders through website and meeting.</li> </ul>
<b>2.7 Innovations and Best Practices:</b>	
2.7.1 Environment Consciousness:	<ul style="list-style-type: none"> <li>• Eco Friendly, campus with ample greenery.</li> <li>• Students are motivated towards the upkeep and maintenance of green and clean campus.</li> </ul>
2.7.2 Innovations:	<ul style="list-style-type: none"> <li>• Orientation programme for freshers.</li> <li>• Member in CII and ICAI coaching centre</li> <li>• Safety insurance for students and Staff.</li> <li>• Inculcating spirit among students to take part in international events.</li> </ul>
2.7.3 Best Practices:	<ul style="list-style-type: none"> <li>• Introduction of assembly, special coaching class for spoken English and Hindi.</li> <li>• Book Bank scheme for students.</li> <li>• Reinforcing the culture of excellence</li> <li>• Provisions for underprivileged and vulnerable students.</li> </ul>

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**Section III: OVERALL ANALYSIS**

3.1 Institutional Strengths:	<ul style="list-style-type: none"> <li>• Transparent administration with Participatory governance</li> <li>• Strong Stakeholders co-ordination.</li> <li>• Adequate infrastructure with well equipped labs.</li> <li>• Students friendly environment.</li> </ul>
3.2 Institutional Weakness:	<ul style="list-style-type: none"> <li>• Partial support from government</li> <li>• Ban on appointment</li> <li>• Frequent maintenance of infrastructure</li> <li>• Atmospheric pollution.</li> <li>• Lack of PG courses.</li> <li>• Difficulty in providing public transportation.</li> </ul>
3.3 Institutional Opportunities :	<ul style="list-style-type: none"> <li>• Location in the heart of the Metropolitan city.</li> <li>• Alumni's willingness to help</li> <li>• Newer employment oriented programme.</li> <li>• Encouraging all the Faculty and Students to use ICT effectively for the teaching-learning process.</li> <li>• Need to strengthen coaching/competitive examination classes for poor students.</li> <li>• Participatory learning, entrepreneurship training and internship opportunities may be provided to meet global needs.</li> </ul>
3.4 Institutional Challenges:	<ul style="list-style-type: none"> <li>• More structured PG courses</li> <li>• Decreasing the Unit cost of the students.</li> <li>• Enhancing enrollment</li> <li>• Administrative preparedness for switch-over to computerization and automation</li> <li>• Building up of quality faculty</li> <li>• Inclusive education to discharge social responsibility</li> <li>• Competition from commercially motivated private colleges.</li> </ul>

**Section IV: Recommendations for Quality Enhancement of the Institution**

- The College has to do serious efforts to start PG Programmes.
- Need to establish smart class rooms and enhance effective usage of ICT based teaching.
- Encourage faculty to organize Seminars/Symposia/Workshops.
- Improving the qualifications of Teaching Staff as per UGC/API norms.
- Extension and outreach programmes to be extended to rural area.
- Strengthening of formal feedback mechanism from all stakeholders for future planning and development.

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- Engagement of Sports Coaches, Construction of Synthetic Basket Ball Court will attract students very much. It helps to make more University Blues.
- Promoting sports and cultural entrepreneurship orientation.
- Formal establishment of industry-institute partnership cell with statutory consultancy rules to intensify consultancy activities and industry interaction
- Encouragement of pro-active community based academic and extension programmes for students to nurture values and social responsibilities
- Augmentation of in-depth research programmes through sponsored and industry-supported research and through UGC-SAP/DST/DBT and related programmes/funding agencies.
- Intensification of quality sustenance and quality enhancement activities on continuous basis through formalized Internal Quality Assurance Cell and Academic and Administrative Audit Committee as per the norms of NAAC & UGC respectively

I agree with the observations of the Peer Team as mentioned in this report.  
 Seal of the Institution

*E. Anupama*

Signature of the Head of the Institution

**Signatures of the Peer Team Members:**

Name and Designation		Signature with Date
Prof. Ashutosh Mishra (Former Vice – Chancellor, DAVV, Indore) Professor & Head, School of Physics, DAV, Hyderabad Road Campus, Indore – 452 001. Mob:09826074985/Tel:0731-2467028 Email:amishra1960@yahoo.co.in	Chairperson	<i>Ashu</i> 22/8/17
Prof. P. Natarajan Professor & SAP Co-ordinator, Dept. of Commerce, School of Management, Pondicherry University, Puducherry – 605 014. Mob: 09443095454. natarajanppu@gmail.com	Member- Coordinator	<i>P. Natarajan</i> 22.8.17
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Place: Bangalore (Karnataka) Date: 22<sup>th</sup> August 2017.

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