

PEER TEAM REPORT
For Institutional Re-accreditation of
Mrs. A.V.N. College
Visakhapatnam
(A.P.)

Dates of Visit : 07th - 09th January, 2013

National Assessment and Accreditation Council
An Autonomous Institution of the University Grants Commission

P.O. Box 1075, Nagarbhavi,

Bangalore – 560 072

Peer Team Report

on

Institutional Assessment and Re-Accreditation

of

Mrs. A.V.N. College

City : Visakhapatnam, 530001

District : Visakhapatnam

State : Andhra Pradesh

Section I : General Information

1.1 Name & Address of the Institution :	Mrs. A.V.N. College Visakhapatnam (A.P.)
1.2 Year of Establishment :	1860
1.3 Current Academic Activities at the Institution (Numbers) :	
• Faculties/Schools :	• 03
• Departments/Centres :	• 13
• Programmes/Courses offered :	• 04
• Permanent Faculty Members :	• 44
• Permanent Support Staff :	• 64 + 8 = 72
• Students :	• 1173
1.4 Three major features in the institutional Context (As perceived by the Peer Team) :	<ul style="list-style-type: none"> • 152 years old grant in aid, co-educational college. • Dedicated to serve the interest of economically weaker section of the society. • Adequate infrastructure with good ambience.
1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as given below) :	• 07 th – 09 th January, 2013

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<p>1.6 Composition of the Peer Team which undertook the on-site visit :</p> <ul style="list-style-type: none"> • Chairperson : • Member Coordinator : • Member : • NAAC Coordinator : 	<ul style="list-style-type: none"> • Prof. Lakshman Chaturvedi Vice Chancellor Guru Ghasidas University, Koni, <u>Bilaspur – 495009</u> <u>Chattisgarh</u> • Prof. J.K. Tandon Former Dean-Faculty of Commerce, University of Rajasthan Presently Advisor, Jaipur National University C-10, Shastri Nagar <u>Jaipur (Rajasthan)</u> • Dr. I.K. Bhattacharyya Retired Principal, Cotton Collge, Guwahati Manik Nagan (13B), Rajdhani Nursery R.G. Baruah Road <u>Guwahati – 781005 (Assam)</u> • Dr. M.S. Shyamasundar Deputy Advisor, NAAC <u>Bangalore (Karnataka)</u>
<p>Section II : CRITERION WISE ANALYSIS</p>	
<p>2.1 Curricular Aspects :</p> <p>2.1.1 Curricular Design & Development :</p> <p>2.1.2 Academic Flexibility :</p>	<ul style="list-style-type: none"> • Academic programs are in tune with goals and objectives of the institution • As an affiliated college, it follows the syllabus prescribed by Andhra University. • Some faculty members serve as Chairman / Member of Board of Studies of the affiliating University. • UG programmes have core options as well as elective options among various combinations.

<p>2.1.3 Feedback on Curriculum :</p> <p>2.1.4 Curriculum update :</p> <p>2.1.5 Best Practices in Curricular aspects (If any) :</p>	<ul style="list-style-type: none"> • The college is having three Add-on courses and started three more Add-on courses from January, 2012, from the seed money received from UGC. • College has both Annual and Semester System. • Feedback from students is obtained through students council. • No institutionalised and formal feedback system. • Curriculum was last revised in 2008-09 by the affiliating university. • Follow up of the broad guidelines of the UGC and State council for Higher Education. • Despite limited flexibility, necessary suggestions are offered by the Faculty to the academic body of the university through college Development council.
<p>2.2 Teaching-Learning & Evaluation :</p> <p>2.2.1. Admission Process and Student Profile :</p> <p>2.2.2. Catering to the Diverse Needs :</p>	<ul style="list-style-type: none"> • The college ensures wide publicity to its courses for admission through Prospectus, Advertisement, FM Radio and College Website. • Social Equity guaranteed as per university and State government norms. • Admission on the basis of merit. • Slow and advanced learners are identified informally. • College has the tutorial system. • No formal arrangement for mentioning students.

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<p>2.2.3. Teaching-Learning Process :</p> <p>2.2.4. Teacher Quality :</p> <p>2.2.5. Evaluation Process and Reforms :</p> <p>2.2.6. Best Practices in Teaching-learning and Evaluation (If any) :</p>	<ul style="list-style-type: none"> • College chalks out the teaching and evaluation programme in advance on the basis of the academic calendar given by the affiliating university. • Limited use of modern teaching aids. • Besides lecture method, interactive methods of learning through seminars, workshops, project work are adopted occasionally. • 26 teachers hold Ph.D. and 08 teachers hold M.Phil Degree. • Appointment of aided faculty as per UGC, State Government and affiliating university norms. • A few faculty members have attended UGC Refresher/Orientation Courses. • Faculty members are encouraged to avail research grants, study leave and participate in seminars and conferences. • Evaluation process is based on the prescribed rules of the University. • Quarterly and half yearly examinations are conducted by the college to prepare the students for university examinations. • Parents are informed about the performance of wards. • Introduction of field trips, internship, project work at U.G. level of teaching.
<p>2.3 Research, Consultancy & Extension :</p> <p>2.3.1 Promotion of Research :</p> <p>2.3.2 Research and Publications Output :</p>	<ul style="list-style-type: none"> • College has a Research Committee to promote research activities. • No budgeted provision for research activity. • Some faculty members have published research papers, articles in Journals and

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<p>2.3.3 Consultancy :</p> <p>2.3.4 Extension Activities :</p> <p>2.3.5 Collaborations :</p> <p>2.3.6 Best Practices in Research, Consultancy and Extension (If any) :</p>	<p>presented papers in national and international conferences.</p> <ul style="list-style-type: none"> • Few faculty members have authored books and lessons in different subjects for Andhra University Distance mode. • One UGC Minor Research Project sanctioned for the year 2008-10 is in progress. No on-going project. • College is not formally involved in any consultancy. • Three units of NCC and two units of NSS are functioning in the college and actively participating in extension activities. • College undertook several extension activities of community development in collaboration with many NGO's/GO's. • College collaborates with a few Government and Public agencies. • Professional collaborations not in place. • Active involvement of teachers, students in extension activities.
<p>2.4 Infrastructure and Learning Resources :</p> <p>2.4.1 Physical Facilities for Learning :</p> <p>2.4.2 Maintenance of Infrastructure :</p>	<ul style="list-style-type: none"> • College has adequate physical infrastructure i.e. classrooms, labs, seminar hall. • College has sufficient infrastructure for indoor games but lacking in outdoor games facilities. • Separate facility for women staff and girl students is in existence. • Infrastructure is well maintained. • No separate budget allocation for the maintenance of infrastructure.

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<p>2.4.3 Library as a Learning Resource :</p> <p>2.4.4 ICT as Learning Resources :</p> <p>2.4.5 Other Facilities :</p> <p>2.4.6 Best Practices in the development of Infrastructure and Learning Resources (If any) :</p>	<ul style="list-style-type: none"> • Library committee ensures purchase of books and Journals. • Very meagre automation. • No permanent Librarian • College has 200 computers. • College has a website. • Limited internet facility is available. • Construction of UGC sponsored women Hostel is in progress. • Adequate facilities like staff room, common room for students, vehicle parking, modest canteen, protected drinking water is provided in the college. • Optimum utilisation of the infrastructure for curriculum and co-curricular activities.
<p>2.5 Student Support and Progression :</p> <p>2.5.1 Student Progression :</p> <p>2.5.2 Student Support :</p>	<ul style="list-style-type: none"> • Fifty percent of students of the college after passing their graduation, go for higher studies. • Drop out rate is minimal. • College publishes its hand book annually with relevant information regarding academic and extra-curricular activities. • Besides Government scholarships, limited scholarships from HPCL, Alumni & Faculty are available. • College has a Jawahar Knowledge Centre (Programme of Government of Andhra Pradesh) which provide training facilities to the students. • College has a placement cell.

<p>2.5.3 Student Activities :</p> <p>2.5.4 Best Practices in Student Support and Progression (If any) :</p>	<ul style="list-style-type: none"> • Students of the college actively participate in sports and cultural events. • College has a nominated students council. • College Magazine is published annually which is not regular. • Active involvement of students in activities of the college.
<p>2.6 Governance and Leadership :</p> <p>2.6.1 Institutional Vision and Leadership :</p> <p>2.6.2 Organisational Arrangements :</p> <p>2.6.3 Strategy Development and Deployment :</p> <p>2.6.4 Human Resource Management :</p>	<ul style="list-style-type: none"> • Clear cut vision and mission. • Cordial relationship between the management and the college staff. • Governing Body is the apex body in the institution which is assisted by the Principal. • Administration is decentralised by forming various committees. • Women Empowerment Cell exists to look after the issues of women staff and students. • Approach to decision making is democratic. • No perspective institutional plan is made to meet national and global needs. • MIS not in place. • Complies with State Government, UGC and affiliating university rules in recruitment of staff. • Self appraisal system is in operation. • Training programme in ICT for the staff and students is regularly organised.

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<p>2.6.5 Financial Management and Resource Mobilisation :</p> <p>2.6.6 Best Practices in Governance and Leadership (If any) :</p>	<ul style="list-style-type: none"> • Being the aided affiliated college, the financial assistance is received from the State Government and development grants from UGC. • Regular governmental audit of college accounts. • Limited computerisation of the college accounts. • All decisions are taken in a decentralised and democratic matter.
<p>2.7 Innovative Practices :</p> <p>2.7.1 Internal Quality Assurance System :</p> <p>2.7.2. Inclusive Practices :</p> <p>2.7.3 Stakeholder Relationships :</p>	<ul style="list-style-type: none"> • Internal Quality Assurance cell is functioning. • Attempts are made to institutionalise the quality initiatives. • No gender discrimination among staff and students. • Financial aid to economically weaker section is provided through different agencies and persons. • Percentage of female students is about 27%. • Perception of stakeholders is positive. • Community orientation through NCC & NSS. • Students satisfaction of institutional functioning is visible.
<p>Section III : OVERALL ANALYSIS</p>	
<p>3.1 Institutional Strengths :</p>	<ul style="list-style-type: none"> • Adequate infrastructure facility. • Good management practices.

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<p>3.2 Institutional Weaknesses :</p>	<ul style="list-style-type: none"> • Sincere and committed faculty and support staff. • Active NSS, NCC and sports section. • Strong Alumni Association. • Large number of sanctioned teaching and non-teaching posts are vacant. • No collaboration and consultancy. • Limited course options. • No initiative for students to appear in competitive examinations. • Limited ICT enabled teaching.
<p>3.3 Institutional Challenges :</p>	<ul style="list-style-type: none"> • Introduction of more job oriented courses in all the three faculties. • Filling up of sanctioned vacancies. • Enhancing the ICT enabled teaching. • Student counselling centre be developed. • Strengthening placement services.
<p>3.4 Institutional Opportunities :</p>	<ul style="list-style-type: none"> • Automation of office and Library. • Faculty members to be encouraged for more research and take up UGC projects. • Establishing linkages with industries. • Training programmes for competitive examinations to be initiated. • Mobilising the resources by seeking more support of Alumni.

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Section IV : Recommendations for Quality Enhancement of the Institution

- Plan a road map for next ten years in the form of vision document.
- Vacant teaching and non-teaching posts may be filled in.
- Faculty development activity be augmented by encouraging teachers to undertake doctoral work and research projects.
- Strengthen the activities of the Placement cell, alumni association and IQAC.
- ICT culture should percolate into the system.
- Feedback system by rationalised.
- Establishment of a coaching centre for students for state and central Government competitive examinations.
- More new job-oriented courses be started.
- Industry linkages be established.
- Earn while you Learn scheme may be started for students.

I agree with the observations of the Peer Team as mentioned in this report.

Place : Visakhapatnam

Date : 09-01-2013



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Signature of the Head of the Institution

PRINCIPAL
Seal of the Institution
VISAKHAPATNAM-530001

Signature of the Peer Team Members with Date

Chairperson :	Prof. Lakshman Chaturvedi	<i>[Handwritten Signature]</i> 9/1/13
Member Coordinator :	Prof. J.K. Tandon	<i>[Handwritten Signature]</i> 9/1/13
Member :	Dr. I.K. Bhattacharyya	<i>[Handwritten Signature]</i> 9/1/13
NAAC Coordinator :	Dr. M.S. Shyamasundar	