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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Annual Quality Assurance Report (AQAR)

2017 - 2018

of

Mrs. A.V.N. COLLEGE

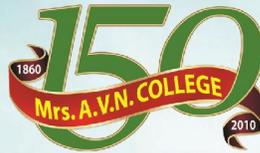
VISAKHAPATNAM

Affiliated College of Andhra University

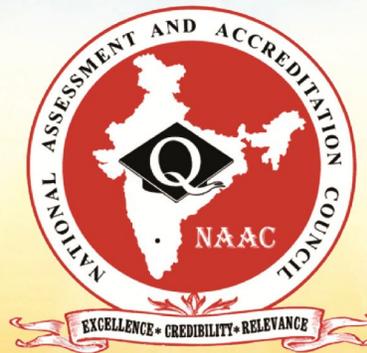
Chairman : Dist. Collector



Sri A.V. Narasinga Row
Founder & Scientist



Submitted to



NATIONAL ASSESMENT AND ACCREDIATION COUNCIL

University Grants Commission

BANGALORE - 560 072, INDIA

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Part – A

Data of the Institution

(data may be captured from IIQA)

- 1. Name of the Institution** : Mrs.A.V.N.College
- Name of the Head of the institution : Dr.D.Vijaya Prakash
 - Designation : Principal
 - Does the institution function from own campus : Yes
 - Phone no./Alternate phone no. : 0891-2568002 / 0891-2712338
 - Mobile no. : 9493139049
 - Registered e-mail : principal.avncollege@gmail.com
 - Alternate e-mail : iqac.avncollege@gmail.com
 - Address Office : 21-1-17, I-Town, Near Head Post
 - City/Town : Visakhapatnam
 - State/UT : Andhra Pradesh
 - Pin Code : 530001
- 2. Institutional status:**
- Affiliated / Constituent : Affiliated
 - Type of Institution : Co-education/Men/Women : Co-Education
 - Location : Rural/Semi-urban/Urban : Urban
 - Financial Status (B) : Grant-in aid and UGC 2f and 12
 - Name of the Affiliating University : Andhra University
 - Name of the IQAC Co-ordinator : Dr.S.Srinivasa Rao
 - Phone no. : 9849057189
 - Alternate phone no. : 8639522045
 - Mobile : 8639522045
 - IQAC e-mail address : iqac.avncollege@gmail.com
 - Alternate Email address : ssravn@gmail.com

3. Website address : www.avncollege.ac.in

Web-link of the AQAR: (Previous Academic Year):

<http://avncollege.ac.in/documents.php>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year? Yes....,

if yes, whether it is uploaded in the Institutional website: Yes

Weblink: <http://www.andhrauniversity.edu.in/calendar.html>

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B++	81.20	2007	From : 31.03.2007 To : 30.03.2012
2 nd	B	2.88	2012	From : 23.03.2013 To : 22.03.2018
3 rd	A	3.07	2017	From : 12.09.2017 To : 11.09.2022

6. Date of Establishment of IQAC: DD/MM/YYYY: 01/02/2008

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Participation in NIRF Ranking	16.10.2017 to 28.3.2018	5
Submission of college data (DCF) for AISHE	22.2.2018 T to 27.2.2018	4
Academic and Administrative Audit by the Commissionerate of Collegiate Education, Govt.of .AP	16.3.2018 and 17.3.2018	12
Feedback from Students, parents and staff	24.10.2017, 16.02.2018	260
3 IQAC meetings conducted	13.9.2017, 28.12.2017, 03.03.2018	19
2 Certificate courses organised (First Aid and Disaster management & DTP in Telugu)	27.1.2.2017 to 29.12.2017 2.7.2017 to 30.12.2017	69 30
Awareness to faculty on clusters and Elective system which was introduced under CBCS pattern	21.12.2017	72

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
-	--	--	--	--

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

*upload latest notification of formation of IQAC: Uploaded in college website

10. No. of IQAC meetings held during the year : 3

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website..... : Yes... Uploaded

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its Activities during the year No

If yes, mention the amount: NA

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- * Organizing certificate courses
- * Organizing awareness through orientation programme to faculty on clusters and electives which were introduced under CBCS pattern of semester system
- * Preparing for NAAC (3rd cycle) peer team visit
- * Preparation of 2017-18 AQAR to submit to NAAC
- * Interaction with parents during each semester.

- Conducted training program to selected supporting staff of the college, on online payment of examination fee, downloading and printing of hall tickets and online submission of practical and internal assessment marks.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To prepare for NAAC (3 rd cycle) peer team visit	Accredited with NAAC "A" grade (CGPA 3.07)
To introduce various electives and clusters (6 th Semester) in each domain/subject under CBCS pattern of semester system	7 Clusters introduced in different subjects, and high pass percentage achieved in all clusters
To apply for NIRF Indian Rankings?	Awarded a score of 46.70
To encourage teaching staff to present / publish more number of research papers	In this academic year as many as 78 papers are published by our staff.
To encourage teaching staff to undergo short term courses as part of faculty development	5 faculty members have undergone short-term courses at UGC- Human Resource Centre, Andhra University
To apply for CSR funds for infrastructure development	HPCL sanctioned Rs.39.5 lakhs towards development of play ground and wash rooms under CSR initiative
Establishment of APSSDC (AP State Skill Development Centre) as part of AP State government's initiative.	Skill development centre established and training imparted to 72 students
Remedial classes for slow learners & special coaching for advanced learners Bridge course	Improved results achieved

14. Whether the AQAR was placed before statutory body? Yes

Name of the statutory body: Governing body Date of meeting(s): 18.08.2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning? Yes/No : Yes

1. NAAC peer team visit for 3rd cycle of accreditation on 21.08.2017 & 22.08.2017.
2. Administrative and Academic Audit team from Commissionerate Collegiate Education, Government of A.P., on 15.03.2018 & 16.03.2018.

16. Whether institutional data submitted to AISHE: Yes/No: Yes

Year: 2017 Date of Submission: 27.02.2018

17. Does the Institution have Management Information System? Yes

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Admissions: Admitted students data is entered in excel sheet and then shared to all the departments HODs and administrative office.

Time Table for Classes: All time tables are shared to faculty and students for their quick reference.

Library Management: All library books and journals are maintained in SOUL software. Issuing of books and entry of new books is done through this software and updated time to time.

Attendance Tracking: Students' attendance is retrieved from biometric machine which is integrated to a computer where complete report of students' daily attendance can be procured, and also SMS sent to parents of absentees.

Faculty Management: Faculty's regular attendance is also taken through biometric machine, which is integrated to a computer where complete report of staff members' attendance can be procured. Total number of leave availed and remaining, is updated on a monthly basis.

Examination Management: Marks awarded to students for internal examinations and mid-semester examinations are maintained in Google sheets and uploaded to web portal of affiliated university for their consolidation. End-semester examination applications, examination fee, downloading of hall tickets, results and marks sheets are done from the website of the affiliated university. All the results are downloaded and maintained in Google sheets for ready reference.

Important information and notices are circulated to the students and staff are informed through Whatsapp messages/ Face book/ website.

The college has dynamic website displaying information about the history of the college, illustrious alumni, teaching and non – teaching staff, different committees etc. Important events and announcements are posted in the website. All photos and videos related to extra and co-curricular activities are uploaded in the website periodically.

All class rooms, corridors and prime spots of the campus are under the surveillances of CC cameras and are being monitored.

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation.

Explain in 500 words

During admissions and commencement of a new academic year, hand books with information on the code of conduct and the vision and mission of the college are distributed to the students and all stake holders.

An orientation program has been organized on the day of reopening, to create awareness to the students on the newly introduced semester system (CBCS) and time tables distributed to them.

Core subjects, languages and foundation courses are taught five days a week, and Saturdays are allotted for audio-video classes/quiz/field trips/project work. Skill development classes are conducted after the college hours.

Departments of Arts and Commerce organize student seminars, workshops, guest lectures, historical and industrial tours, apart from class-work. Certificate courses and training programs are also organized.

Students are taught Communication and Soft Skills as part of the curriculum. To enhance their employability skills, placement cell also imparts extra training to them on the same. Human Values & Professional Ethics and Environmental Studies are also part of the curriculum. All foundation courses are taught by trained teacher.

Societal Orientation Activity:

Large number of students is enrolled in NCC and NSS units. Active participation and service is done, is with the help of these units. A number of awareness programs and camps have been conducted by the units.

S. No	Activity
1	Pakhwada / Swatchhta Abhiyan
2	Tree Plantation
3	Blood Donation camp
4	Awareness programme on fight against Mosquitoes
5	Awareness programme on ODF surroundings

Important Days such as Fresher's Day, Teachers Day, and Fare well party are being celebrated by the students. Staff and students celebrate 'Sankranthi', a harvest festival of A.P.

Sports and games are organized on the occasion of Independence Day and Founder's Day, and prizes distributed for the winners. Endowment prizes are distributed to all the meritorious students on Founder's day.

Feedback is collected from students by providing feedback boxes placed in every block. Parents' feedback is collected during parents' meet organized by the college during every semester. Feedback from alumni is collected during alumni meet and also webpage is created in our college website to get

the feedback from all the stakeholders.					
1.1.2 Certificate/ Diploma Courses introduced during the Academic year					
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	Focus on employability/ entrepreneurship	Skill development	
First aid & Disaster Management		3 days 27-12-2017 to 29.12.2017	---	Knowledge regarding saving people in emergency situations and at times of disaster acquired	
DTP in Telugu		2.7.2017 TO 30.12.2017	Employable	DTP in Telugu	
1.2 Academic Flexibility					
1.2.1 New programmes/courses introduced during the Academic year					
Programme with Code	Date of Introduction	Course with Code	Date of Introduction		
Nil	-	-	-		
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
B.Sc B.Com B.A	UG UG UG	M.Com	November 2017	B.Sc B.Com B.A	M.Com
Already adopted (mention the year) CBCS adopted in all UG programmes offered in the college from the academic year 2015-16, Cluster and Elective course system is being implemented from 6 th semester (November 2018).					
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year					
	Certificate	Diploma Courses			
No of Students	70	NIL			
1.3 Curriculum Enrichment					
1.3.1 Value-added courses imparting transferable and life skills offered during the year					
Value added courses	Date of introduction	Number of students enrolled			
1. Information and Computer Technology	June 2017 & November 2017	425			
2. Human Values and Professional Ethics		426			
3. Analytical Skills		425			
4. Entrepreneurship		425			
5. Communication and Soft Skills		425			
6. Environmental Studies		426			

1.3.2 Field Projects / Internships under taken during the year				
Project/Programme Title		No. of students enrolled for Field Projects / Internships		
1. Field trips to historical and archaeological sites (Bojjanna konda, Lingala Konda, Thotlakonda)		65		
2. Field trips to fisheries units (Shrimp hatchery, shrimp farm and shrimp processing plant)		20		
3. Summer Internship on Basic lab techniques and Different blotting techniques at University of Delhi		01		
1.4 Feedback System				
1.4.1 Whether structured feedback received from all the stakeholders.				
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	Yes	Yes	Yes
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)				
<p>How the feedback obtained is being analysed and utilised for over all development of the institution?</p> <p>Mrs.A.V.N.College, a renowned college, has adopted the feedback system long time back, as the college looks more for quality teaching rather than quantity (strength of the students).</p> <p>The products of Mrs.A.V.N.College are placed all over the globe-the reason why we have a very strong alumni association, an association of intellectuals. The college continuously receives guidance, advices and financial help from the alumni. This has been possible only through periodical or annual meetings with them. A web page is also created for them to be in touch with the college and send their valuable messages and suggestions which we follow. We are proud to have such an amicable, eminent and loving alumni. They never forget their alma mater.</p> <p>Parents' response is always there. Every year, in the beginning and at the end of academic year, we arrange parents - teachers meet. The parents discuss their children's drawbacks in some subjects. We take necessary steps to rectify their problems and see that they appear for the exam with confidence. This meet is one of the ways through which we can identify weak students.</p> <p>Through students' feedback, we get first hand information on the teachers' performance in the classroom, syllabus coverage, basic amenities, laboratory facilities and library facilities. Staff meetings are called for periodically, to instruct the staff to take more interest in delivering their goods and also to know their needs to improve the quality of teaching. The principal attends to all these requirements. The principal calls for heads of the department meet periodically, and in continuation, the HODs interact with their staff in departmental meetings. Lecturers express openly of their needs to update the students.</p> <p>This has been the chain of process which is being followed by the institution for several years. Thus feedback is playing a dominant role in improving the quality of teaching.</p>				

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
B.Sc	380	683	338
B.Com	240	340	143
B.A	60	72	42
M.Com	40	NA (Admission through University Common Entrance Test and counselling)	24

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data) 24:1

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017-18	1357	48	55	3	5

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
58	35	OHP, LAN, CDs, DVDs Pendrives	5	2	NOIE-ICT, NPTEL, OHP, LAN, PPT, MANA TV

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has a well built mechanism in shaping the academic career and improving the inter personal skills with strong psycho-social support of the students. It endeavours to make them self learners withstanding the challenges, goal achiever and above all a good human being.

For progressive academic career, the college has instituted 'class teacher and mentor system, in which the teacher, appointed to a particular class, plays a responsible role by enquiring about the student regularity to the college, assessing understanding, capability perception levels, inter-attitudinal qualities, performance parameters and problems. Accordingly, necessary inputs such as special classes, student seeking symposia and personnel queries are arranged.

To grab the employment opportunities and earn their livelihood is a most prevalent desire among the aspiring students, for which the college has thrived to set up JKC and placement cell, through which hundreds of students have been getting placements.

In order to update the students about the changing skills of employability and competition, the institution has been enriched with A.P.State Skill Development Corporation.

Grievances of girl students relating to gender, psychological and psychiatric issues are redressed by Women's Cell of the college.

Assigning study projects are quite in practice, besides organizing student seminars are conducted by their respective departments.

Vice-principal, Academics maintains a constant rapport with the students to be informed of issues faced by students regarding academic matters. The Principal involves in these matters as and when need arises, and takes remedial measures.

Disciplinary committee has been constituted to maintain decency and decorum and implement the code of conduct among the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
1405	58	21:61

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
78	62	16	5	23

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr.E.Annapurna	Principal (Retd)	Member, NAAC Peer Team Council.
2017-18	Dr.Ch.Srinivasa Rao	Professor	University level best NSS Programme Officer
2017-18	Dr.A.Sitaratnam	Professor	'Purnajagathi'

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Progra mme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B,Sc, B.Com, B.A	308	1 st / 3 rd /5 th 2 nd / 4 th /6 th Semesters	4.12.2017 19.4.2018	28.1.2018 5.6.2018

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Adoption of changing educational pattern is an order of the day. Mere following the new and innovative methods of teaching practices alone are not sufficient to make of a student more competitive, but rigorous and transparent evaluation process is highly demanded to place the students at global arena.

The institution has been thriving to achieve the afore-said purpose, in the following best suited way.

1. Creating awareness to faculty and students on evaluation process.
2. Implementing the system of departmental in-charges who explain the evaluation process to faculty and faculty in turn to students.
3. Organizing field trips, symposia's, assignments, student seminars and group discussions for student up gradation and competency, apart from the reforms initiated by the affiliating university like CBCS pattern of semester system and Grade Point Average (GPA) system in which the student has to prepare project reports for an exposure to the real world and its operations.
4. Conducting internal examinations viz., class test and mid-term examinations.
 - The corrected answer scripts are circulated among the students for verification before finalising the marks statement
 - Review of the scripts by department in-charges.
5. Redressing grievances if any, by re-valuation process.
6. Collecting student feedback for teacher evaluation, and counselling and suggestions given by the head of the institution.

2.5.3 Academic calendar prepared and adhered for conduct of examination and other related matters (250 words)

Being an affiliated and aided college, it has to devise its Educational Curriculum, Academic Calendar, teaching and Completion of syllabus, conduct of examination etc, as per the guidelines of affiliating University and the Commissionerate of Collegiate Education, Andhra Pradesh. The procedure adopted is as follows:

- Preparation of academic plans by the respective departments based on the academic calendar notified by the Andhra University (affiliating university)
- Framing the time tables of faculty with subjects to be taught, and number of periods per subject (as per the university stipulation)
- Reviewing of teaching diaries by Heads of the Department, and inspection by the principal
- Calling for the Heads of the Department meeting with the Principal to discuss the percentage coverage of syllabus from time to time, to enable the students to attend the examinations like internal and university examinations, class tests, mid-semester examinations and end-semester examinations, as per the model papers stipulated by the affiliating university.
- Arrangement of bridge courses, special and remedial classes, and counselling (clarification of doubts) to students by Vice-Principal, Academics.
- Valuation of mid-semester examination answer scripts as per college norms and end semester examinations as per universities norms.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes

for all programs offered by the institution are stated and displayed in website of the institution (to provide the web link)

Yes

2.6.2 Pass percentage of students

Program me Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	B.Sc	126	79	62.6%
	B.Com	107	79	73.8%
	B.A	24	20	83.4%
	M.Com	21	20	95.2%

2.7 Student Satisfaction Survey**2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance**

(Institution may design the questionnaire) (results and details be provided as web link): Yes

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	-	-	-	-
Minor Projects	2017-18	UGC, SERO	2,75,000	2,47,500
Interdisciplinary Projects	-	-	-	-
Industry sponsored Projects	-	-	-	-
Projects sponsored by the University/ College	2	College	20,000	18,000
Students Research Projects <i>(other than compulsory by the College)</i>	4	Alumni	24,000	24,000
International Projects	-	-	-	-
Any other(Specify)	-	-	-	-
Total	2017-18		3,19,000	2,89,500

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
Renewable Energy Sources	Department of Physics, Electronics & Computer Science	21-12-2017

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardees	Awarding Agency	Date of Award	Category
Best NSS Programme Officer Award	Dr.Ch.Srinivasa Rao	Andhra University NSS Cell	24-10-2018	Andhra University, Visakhapatnam.
Shahitya Sri Award	Prof.E.Annapurana		2017-18	Sahitya Academy, Delhi
Purnajagathi Award	Dr.A.Sitaratnam	Purnajagathi Samajam, Kurupam	02-08-2017	State Level

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year			
Incubation Centre	Name	Sponsored by	
-	-	-	
Name of the Start-up	Nature of Start-up	Date of commencement	
-	-	-	
3.3 Research Publications and Awards			
3.3.1 Incentive to the teachers who receive recognition/awards			
State	National	International	
-	-	-	
3.3.2 Ph.Ds awarded during the year (<i>applicable for PG College, Research Center</i>)			
Name of the Department	No. of Ph.Ds Awarded		
-	-		
3.3.3 Research Publications in the Journals notified on UGC website during the year			
	Department	No. of Publication	Average Impact Factor, if any
National			
International	Mathematics & Statistics	6	10
	Physics, Electronics & Computer Science	3	4
	Chemistry & Biochemistry	6	4
	Zoology & Fisheries	1	3
	Botany & Biotechnology	1	2
	History	10	4
	Commerce	12	5
	Telugu	1 e-Books 3	-
	English	11	5
Sanskrit	5	3	
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National / International Conference Proceedings per Teacher during the year			
Department	No. of publication		
Physics	3		
Chemistry	6		
Zoology	1		
Botany	1		
Mathematics	2		
History	10		
Commerce	12		
Telugu	4		
English	11		
Sanskrit	5		

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
-	-	-	-	-	-	-

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
-	-	-	-	-	-	-

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	4	32	8	10
Presented papers	1	10	8	2
Resource Persons	-	4	5	12

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
ODF Survey	Government of Andhra Pradesh	4	200
Life skill education, community outreach and Residential outreach programme	UNICEF	3	50
International coastal camp	NCC& Lions Club	2	60
Statue cleaning at beach road	NCC & GVMC	1	70
Swachh Bharat	Neighbourhood & GVMC	2	70

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
NSS	Dr.Ch.Srinivasa Rao, (Faculty of Mathematics) Best NSS Programme Officer Award for 2017-18 at University Level (Andhra University)	Andhra University NSS Cell	-
NSS	P.Raja Sekhar, 3rd B.Sc., Best NSS Volunteer Award for 2017-18 at University Level (Andhra University)	Andhra University NSS Cell	01

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
NSS	Mrs.A.V.N.College NSS Units / AU NSS cell	Vanam – Manam programme	4	100
NSS	Mrs.A.V.N.College NSS Units / AU NSS cell	Swachh - Pakhwada	4	220
NSS	Mrs.A.V.N.College NSS Units / AU NSS cell	ODF (Survey) At Gambhimram village	4	200
NSS	Mrs.A.V.N.College NSS Units / AU NSS cell	AIDS Awareness programme	4	220
NSS	Mrs.A.V.N.College NSS Units / AU NSS cell	UNICEF (Life skill education, community outreach and residential outreach programme	3	50
NSS	Mrs.A.V.N.College NSS Units / AU NSS cell	District level youth festival	4	350
NSS	Mrs.A.V.N.College NSS Units / AU NSS cell	Janma Bhoomi – Maa Uru programme	5	250
NSS	Mrs.A.V.N.College NSS Units / AU NSS cell	Child Rights Act programme	4	120

NSS	Mrs.A.V.N.College NSS Units / AU NSS cell	Special Camp conducted for 7 days (Swachh Bharat, Health and security awareness for girls)	3	300
NSS	Mrs.A.V.N.College NSS Units / AU NSS cell	Mega blood donation camp	5	160
NSS	Mrs.A.V.N.College NSS Units / AU NSS cell	Yoga Day	5	170
NSS	Mrs.A.V.N.College NSS Units / AU NSS cell	World population Day	4	150
NSS	Mrs.A.V.N.College NSS Units / AU NSS cell	Anti-drug Day	4	200
NSS	Mrs.A.V.N.College NSS Units / AU NSS cell	Ideal Run at Ramakrishna Beach, Visakhapatnam	4	280
NSS	Mrs.A.V.N.College NSS Units / AU NSS cell	Olympic Day run	4	175

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
-	-	-	-

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	Participant
-	-	-	-	-

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
AP State Skill Development Corporation	2017	Imparting Skill Development training to students	98
	01.08.2013	Curriculum Development	45

NASSCOM		/Students placement / Student training for job placement	
Learning Tree	04.12.2013	Training and Placements	68
IGIAT	30.10.2014	Training and Placements in IT	42
Jurant Technologies	01.8.2017	Providing Software Testing & Training, and Placements	68
Institution for Accountancy Vizag	17.9.2016	Training on Tally ERP 9	42
Confederation of Indian Industry (CII)	24.10.2016	Interface with industries	6
Institute of Chartered Accountants of India (Under Process)	12.9.2016	Training to students in Accountancy	72
GK Solutions	13.06.2016	Basic Software testing and QA training	142
Fluenta English Academy	8.8.2017	Soft Skills Training and Placements	102

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES						
4.1 Physical Facilities						
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year						
Budget allocated for infrastructure augmentation			Budget utilized for infrastructure development			
Rs.42,50,000			Rs.42,56,706			
4.1.2 Details of augmentation in infrastructure facilities during the year						
Facilities			Existing		Newly added	
Campus area			10 acres		0	
Class rooms			35		0	
Laboratories			13		0	
Seminar Halls			1		0	
Classrooms with LCD facilities			3		0	
Classrooms with Wi-Fi/ LAN			3		1	
Seminar halls with ICT facilities			1		0	
Video Centre			1		0	
No. of important equipments purchased (\geq 1-0 lakh) during the current year.			-		4	
Value of the equipment purchased during the year (Rs. in Lakhs)			-		0.84	
Others			-		-	
4.2 Library as a Learning Resource						
4.2.1 Library is automated {Integrated Library Management System -ILMS}						
Name of the ILMS software	Nature of automation (fully or partially)		Version		Year of automation	
SOUL	Partially		2.0		2017-18	
4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	51250	-	103	14000	51353	-
Reference Books	20028	-	12	5000	20040	-
e-Books	INFLIBNET	INFLIBNET	N-List	N-List	N-List	-
Journals	7	-	5	6000	13	-
e-Journals	NLIST	NLIST	-	-	-	-
Digital Database	NLIST	-	-	N-List	-	-
CD & Video	250	-	10	1000	260	-
Library automation	PARITAL	-	COMPLETE	-	-	-
Weeding (Hard & Soft)	6000	-	180	-	6180	-
Others (specify)	BRAILLE Material	Old collection	-	-	-	-

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	120	3	80	2	131	8	9	30mbps	-
Added	0	0	0	0	0	2	0	10 mbps	-
Total	120	3	80	2	131	10	9	40 mbps	-
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
40 MBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
Nil					-				
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e – content		
Nil		-			-		-		

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
Rs.1,60,040	Rs.1,60,000	Rs.42,50,000	Rs.2,56,706
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)			
<p>The support facilities play a vital role in making the learning process an enjoyable one. The college has spacious and well-ventilated class rooms. The cleanliness and hygiene of the class rooms is maintained by the sweepers, under the supervision of a staff advisor. The RO plant (5000L capacity) in the campus fulfils the need of drinking water for every block. There is no scarcity of water in the campus. Washrooms are provided in the Heritage block, Raman Square, Chemistry block and library for the staff members of the college. Raman Square, Chemistry block and library also have separate washrooms for girls and boys. These basic facilities make the college campus student friendly.</p>			

Breakfast, snacks and beverages are available to the students at the college cafeteria for nominal prices. Students also avail of the Xerox and stationery facility which is adjacent to the library block.

The college, ever since, as a policy has been giving equal priority to both curricular and extracurricular activities. It has a vast playground with foot ball, volleyball courts, excellent sports equipment is available for sports such as badminton, tennis, tennicoit. The indoor stadium of the college provides facility for playing caroms, chess, tennis and badminton. The college feels proud of its students who won accolades to it, by achieving medals and shields at university, state, national and international level sports events. A well furnished gymnasium with 12 stations ensures physical fitness of students and members of the staff. The equipment in the gym and games kits are maintained by the physical director.

There are 14 well equipped laboratories in the science, commerce and language departments. They are maintained by the concerned laboratory technicians. The software and hardware of the computers are updated by the computer technicians whenever necessary.

The library of the college is said to be one of the best libraries in the state, in terms of number and composition of books. It has over 1,00,000 books to its credit. The maintenance of the library is taken care of by the librarian along with the assistants. The reading room of the library is open to students for reference of daily news papers, magazines and journals.

The college is under CC camera surveillance with annual maintenance.

CRITERION V - STUDENT SUPPORT AND PROGRESSION			
5.1 Student Support			
5.1.1 Scholarships and Financial Support			
	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	1.Endowmwnt Prizes (Total 152)	64	78,000
	2. Alumni Association sponsored scholarships	25	50,000
	3. 1986-89 B.Sc batch alumni sponsored scholarships	20	1.05,000
Financial support from other sources			
a)AP.Govt. Scholarships	Social welfare	854	22,55,941
b) HPCL	Scholarships for SC/ST/OBC/PH under CSR	525	23,50,000
c)WIPRO-SANTHOOR	Santhoor women's scholarships	6	1,44,000
d) NSSO (National Sample Survey Org)	Prize money	2	2032
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,			
Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft skill development	August 2016	98	A.P State Skill Development
Remedial Coaching	September 2017 and February 2018	412	College
Bridge Course	29.06.2017	254	College
Yoga & Meditation	21.06.2018	84	College / Andhra University
Counselling to married girl students	18.8.2017	12	Women's Cell of the college
Ant- ragging	24.7.2017	94	Anti-ragging committee and A.P Police
Personal counselling	24.7.2017 18.11.2017 5.2.2018	72	College

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2017-18	PG Entrance exams coaching	72	98	48	70
5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year					
Total grievances received		No. of grievances redressed		Average number of days for grievance redressal	
6		4		7 days	
5.2 Student Progression					
5.2.1 Details of campus placement during the year					
On campus			Off Campus		
Name of the organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
6	98	48	4	98	22
5.2.2 Student progression to higher education in percentage during the year					
Year	Number of students enrolled into higher education	Programme graduated from	Department graduated from	Name of the institution joined	Name of the Programme admitted to
2017-18	26	B.Sc		Andhra University	M.Sc / MCA/ M.B.A
	11	B.Com		Andhra University	M.Com / M.B.A
	4	B.A		Andhra University	M.A
5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)					
Items		No. of Students selected/ qualifying		Registration number/roll number for the exam	
NET		-		-	
SET		-		-	
SLET		-		-	
GATE		-		-	
GMAT		-		-	

CAT	-	-
GRE	-	-
TOFEL	-	-
Civil Services	-	-
State Government Services	2	
Any Other	-	-

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
22 nd annual A.V.Jaggarow memorial football tournament	Inter collegiate	12 teams / colleges
NSS Youth festival	Inter university	18 colleges

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2017-18	International women's Boxing championship	International Gold medal	Boxing		I. B.Com , R.No.42	B.Nikitha
2017-18	WAKO India International Kick boxing championship – 2017, Gold	International	Kick Boxing		II.B.A, R.No.32	Gudla Satish Kumar
2017-18	Inter University Kick boxing tournament Gold Medal	National	Kick Boxing		II.B.A, R.No.32	Gudla Satish Kumar
2017-18	All India Universities Kick Boxing Championship Bronze	National	Kick Boxing		II.B.A, R.No.32	Gudla Satish Kumar
2017-18	V-Team Vizag championship - 2018	University		Group dance	B.Sc Students	

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies /committees of the institution (maximum 500 words)

The student council of the college is represented by students from UG (B.Sc, B.Com & B.A) and PG programs.

The council plays an active role in organising fresher's day. Similarly, farewell party is organised by the first and second year students under the guidance of the council.

The special assembly is held on a weekly basis in every department by the council member / members of the respective departments, under the guidance of the head of the department, to apprise the students of the department on the latest developments in the subject. It is done by the students reading out the articles/ news items on the subject, collected from the news paper clippings of the previous week. Any doubts regarding the articles / news items are clarified by the faculty.

The council member / members make recommendations to the respective head of the department on issues relating to the concerned department, the Vice-principal (academics) on academic matters, Vice-principal (administration) on problems relating to the administration, the office in-charge on issue of bus passes, online registration with university, college, exam fee collection, biometric attendance for government scholarships, etc., and any other specific or general matters to the principal.

The council recommends additional facilities regarding basic requirements such as toilets, canteen etc. Sports facilities such as preparation of courts for playing different games and laboratory facilities such as requirement of more equipment in different laboratories are also recommended by the council.

5.4 Alumni Engagement

5.4.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

The alumni association of the college has been registered in March, 2011, The association has more than 3200 alumni enrolled with it. Sri.A.Sarveswara Rao, Chartered Accountant, has been elected as the new president of the association in January, 2018. Sri.D.Somayajulu a member of the association has been appointed as the High Court judge, A.P and another member Sri.M.Srinivasa Rao, was appointed as Chairman, Debt Recovery Tribunal (DRT) during the year 2017. Sri.Kimidi Kala Venkata Rao an alumnus of the college has been given portfolio of Minister for Energy, Government of A.P in the same year. Mr.S.Uday Mahesh (1986-89 batch), a software entrepreneur from Hyderabad interacted with students on “Trends in Technology” in December, 2017. Dr.Ramesh Vedula, MD (USA), delivered a talk on “Health and prevention of diseases” in February, 2018. The freeships to 20 students by the 1986-89 batch alumni is being continued. The garden around the Chemistry department sponsored by Dr.Sonti Sriram is being maintained since 10.12.2005. Similarly, the RO water purifying plant (capacity 5000 litres per day) sponsored by Raju Vegesna foundation comprising of the alumni is also being maintained since 29.10.2011.

5.4.2 No. of ~~registered~~ enrolled Alumni:

3254

5.4.3 Alumni contribution during the year (in Rupees) :

2,00,500/-

5.4.4 Meetings/activities organized by Alumni Association :

17.06.2017 - Alumni association organised felicitation program to illustrious alumni Sri.Chaganti Koteswara Rao” (popular preacher of Hinduism in A.P and Telangana)

03.12.2017 - Interaction with students by S.Uday Mahesh (1986-89 Batch) on “ Trends in Technology”

28.01.2018 - Mr.A.Sarveswara Rao elected as new president for Mrs.A.V.N.College Alumni Association, in alumni association meeting

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

Vision: Quality education for all

Mission: To create a thriving community for the development of education culture and social values.

- To provide quality education at an affordable cost to students from social and economically backward sections of the society.
- To provide academic excellence and human excellence through skill development courses and other activities
- To create and develop research aptitude
- To enhance linkages with industries for placements, infrastructure development and R&D facilities
- To implement improved governance system
- To decentralise the power of execution

To follow 100% UGC norms and work for achieving NAAC A+ grade in 2023

6.1.1 Mention two practices of decentralization and participative management during the last year

As part of decentralization, for better work efficiency, Dr.Ch.Madhusudhana Rao and Ms.N.Krishnaveni have been appointed as Vice-Principal (Academics) and Vice-Principal (Administration) respectively, during the year 2017-18. A senior faculty member as office in-charge for timely clearance of files is being continued. The Vice –Principal (Academics) is in-charge of academic matters such as supervision of classes, preparation of time-tables, conduct of mid -semester examinations, university practical examinations and online posting of internal and practical marks to university web portal.

Vice-Principal(Administration) is in-charge of admissions, campus discipline, online submission of student strength to university, payment of college fee, issue of bus passes to students, registration of students in “Jnanabhoomi” of Andhra Pradesh government portal, facilitating online applications for government scholarships, offline applications for non-government scholarships (HPCL scholarships, Santoor Scholarships etc.), payment of examination fee and issue of hall tickets.

The persons taking part in participative management are principal, vice principals, IQAC Coordinator, Heads of the Department and office Superintendent.

6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/Partial:

Partial

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following

(with in 100 words each):

- ❖ Curriculum Development
 - To follow the CBCS pattern of semester system in UG & PG
 - To introduce 10 foundation courses and 05 skill development courses
 - To introduce value –added courses like Human Values and Professional Ethics, Leadership Education and Soft skills.
 - To introduce field projects and internships
 - To introduce feedback system from all stake holders
 - Our staff is contributing in enriching the quality of curriculum as members and Chair persons of Board of Studies (appointed by the affiliating university)

❖ Teaching and Learning
<p>Encouraging teaching staff to participate in training programmes, workshops and seminars</p> <p>Training students in ICT enabled strategies and increase their participation in seminars and workshops and skill development courses</p> <ul style="list-style-type: none"> • Initiating the process of applying for the status of autonomy • Identifying the slow learners and advanced learners and provide impart special coaching to them separately
❖ Examination and Evaluation
<ul style="list-style-type: none"> • Encouraging faculty members to evaluate the paper within the stipulated time and discuss the answer paper with the students • Encouraging the students by giving 146 endowment prizes every year on the Founder's Day • Conducting internal examinations , quiz, class tests and assignments
❖ Research and Development
<ul style="list-style-type: none"> • Establishing a new research centre affiliated to Andhra University • Encouraging teachers to engage in research by way of sanctioning on-duty (OD) <p>Arranging guest lectures by eminent professor.</p>
❖ Library, ICT and Physical Infrastructure / Instrumentation
<ul style="list-style-type: none"> • Preserving the century old and out of print books available in the library, by digitalizing them. • Subscribing for more journals, e-books and websites. • Adding more computers in the library to facilitate access of INFLIBNET / N-List by more number of students and faculty members.
❖ Human Resource Management
<ul style="list-style-type: none"> • The Academic Audit API Score helps identify Teachers with aptitude for academics and attitudes that match with the mission of college. • The new promotion policy matches staff expectation particularly with regard to salary structure tenure approvals and promotions • Human resource planning is being worked out in a systematic way keeping in mind the challenges related to the superannuation, of freezing of grant-in-aid recruitment and the introduction of self financed courses
❖ Industry Interaction / Collaboration
<ul style="list-style-type: none"> • College appointed a senior faculty member as a liaisoning officer. He continuously maintains rapport with the local industries like Steel Plant, HPCL and Port Trust • This rapport resulted in a few fruitful collaborations such as - HPCL under its corporate social responsibility initiative has sanctioned 20 lakhs for scholarships to our student and 30 lakhs for wash rooms in 2018.
❖ Admission of Students
<ul style="list-style-type: none"> • Publicity via print and electronic media • Distributing hand outs at the end of the academic year in local junior colleges • Small peer group meetings in neighbouring area. • Collecting database from some junior colleges and encouraging the students for admission in college.

6.2.2 Implementation of e-governance in areas of operations:					
❖ Planning and Development					
<ul style="list-style-type: none"> • College planning to apply for more PG courses, • Integration of all departments requirements • To apply for UGC funds • To apply for RUSA funds • To apply for CSR funds from various corporate and public enterprises. • To develop infrastructure with modern education needs. • To apply for NIRF, AISHE. 					
❖ Administration					
Faculty attendance is retrieved from biometric machine, which is integrated to a computer where complete report of staff members' attendance can be procured. Total leave availed and remaining, is updated on a monthly basis.					
❖ Finance and Accounts					
<ul style="list-style-type: none"> • Using Tally Software 					
❖ Examination					
Marks awarded to students for internal examinations and mid-semester examinations are maintained in Google sheets and uploaded to web portal of affiliating university for their consolidation. End-semester examination applications, examination fee, downloading of hall tickets, results and marks sheets are done from the website of the affiliated university. All the results are downloaded and maintained in Google sheets for ready reference.					
6.3 Faculty Empowerment Strategies					
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support Rs.	
2017	Dr.S.Srinivasa Rao	Faculty development programme on new market oriented Restructured Courses	APHRDI	1000	
2017	Capt.Dr.N.Ramakrishna	AP Science congress	AP Akadamy of Sciences	4000	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
Dec 2017	Clusters and Electives Under CBCS programme	Teaching	19-12-17 To 20-12-17		102

Oct 2017	Awareness on Online data management for pre and post examinations	Non – Teaching	1.6.2017 to 30.6.2017		18
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)	
Testing Evaluation in Telugu		01		17-07-18 to 25-07-17 One week	
Faculty Development Programme		01		08-08-12 To 12-08-18	
Skill Development Programme		01		24-09-17 To 28-09-17	
Short Term Course in Research Methodology		04		19-06-17 To 25-06-17	
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):					
Teaching			Non-teaching		
Permanent: Nil		Fulltime : 04	Permanent: Nil		Fulltime/temporary: 2
6.3.5 Welfare schemes for					
Teaching		1.Staff Co-Operative Credit Society 2.GLIS			
Non teaching		1.Staff Co-Operative Credit Society 2.GLIS			
Students		1. Social welfare government scholarships to SC, ST, OBC, minorities and differently-abled students. 2. Concessional bus passes 3. Poor students fund from college. 4. Freeships by alumni. 5. Freeships by college to sports champions. 6. Periodical health check up to students. 7. Scholarships to students under CSR initiative of HPCL, Wipro etc. 8. Providing free textbooks to some socially and economically backward students with financial support from AASARA Charitable Trust.			
6.4 Financial Management and Resource Mobilization					
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)					
<ul style="list-style-type: none"> • Internal Auditing is done by the college accounts section and college auditor • External Audit is done by auditors from Commissionerate of Collegiate Education, Govt. Of A.P. 					

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)				
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.		Purpose
U.Kondalarao, Retired Dockyard Employee		Rs.30,000		Student welfare
6.4.2 Total corpus fund generated		Rs.36,00,207		
6.5 Internal Quality Assurance System				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic and Administrative Audit	Yes	Commissionerate of collegiate Education, Government of A.P.	Yes	Yes
College secured "A" grade in the Academic and Administrative Audit by Commissionerate of Collegiate Education, Government of Andhra Pradesh.				
6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
1. Meeting with parents of freshers organized on 20 th June 2017. Principal, anti-ragging committee and Heads of the Department addressed the students and parents and apprised of the code of conduct and facilities in the college				
2. Organized a meeting with the parents of cultural team on 02-12-17.				
3. Organized a meeting with the parents of slow learners on 25-01-18.				
6.5.3 Development programmes for support staff (at least three)				
<ul style="list-style-type: none"> • Awareness on departmental test • Training on computer skills • Training on work ethics 				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
6.5.5				
a. Submission of Data for AISHE portal	: (Yes /No)	Yes		
b. Participation in NIRF	: (Yes /No)	Score : 46.05		
c. ISO Certification	: (Yes /No)	No		
d. NBA or any other quality audit	: (Yes /No)	Yes , CCE Govt.of AP		
6.5.6 Number of Quality Initiatives undertaken during the year 2017-2018				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
2017-18	Participation in NIRF Ranking	16.10.2017	16.10.2017 to 28.3.2018	5
2018	Submission of college data (DCF) for AISHE	22.2.2018	22.2.2018 to 27.2.2018	4
2018	Academic and Administrative Audit by Commissionerate of Collegiate Education, Govt.of .AP	16.3.2018 and 17.3.2018	16.3.2018 and 17.3.2018	12

2017-18	Feedback from students, parents and staff	24.10.2017, 16.02.2018	24.10.2017, 16.02.2018	260
2017-18	4 IQAC meetings conducted	13.9.2017, 28.12.2017, 03.03.2018	13.9.2017, 28.12.2017, 03.03.2018	19
2017	2 Certificate courses organised (First Aid and Disaster Management & DTP in Telugu)	27.1.2.2017 and 2.7.2017	27.1.2.2017 to 29.12.2017 2.7.2017 to 30.12.2017	69 30
2017	Awareness to faculty on clusters and electives introduced under CBCS pattern of semester system	21.12.2017	21.12.2017	72

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
Safety laws for women in Indian Penal Code	05.03.2018	200	42

The program is organized to create awareness among girls and women staff members on the laws relating to them in the Indian Penal Code as a measure of empowerment. The stronger the women, the stronger the nation.

Facilities provided: Women’s Cell - College women’s cell and women’s welfare association interact with girl’s students periodically, and counsel them regarding various gender issues and personal problems enabling them in developing confidence.

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

- Environmental consciousness – A number of trees are planted in the campus to provide shade and maintain coolness, apart from oxygen replenishment.
- Plastic free campus – The use of plastic bottles, straws and polythene bags has been put an end to. A garden with medicinal plants is maintained.
- Clean and green campus - Awareness programme on maintaining clean and green campus has been taken up by NSS and NCC students.
- ODF – organized awareness programs in the vicinity of the college. A village Gambhiram has been adopted and declared to be 100% open defecation free.
- Faculty – 6 & Students – 42 took the lead and Participated.
- The college is encouraging the culture of switching off all lights, fans and other electrical and electronic appliances when not required.
- In most blocks on the premises less energy consuming bulbs like LED bulbs are used.

7.1.3 Differently abled (Divyangan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	20
Provision for lift	No (Class rooms are arranged in the ground floor itself)	-
Ramp/ Rails	Yes	20
Braille Software/facilities	Yes	20
Rest Rooms	Yes	20
Scribes for examination	Yes	20
Special skill development for differently abled students		20
Any other similar facility	Sports and literary activities	-

7.1.4 Inclusion and situatedness (Initiatives taken to address locational advantages during the year 2017-18)

- Though the college is in the old city it is built on high place from where, we can have a full view of the sea coast. The students are able to enjoy cool breeze and calm and tranquil atmosphere. We have Shiva temple on the premises and students offer their prayers to the lord and attend the classes. It is a wonderful opportunity for the students.

- The only disadvantage of the college's situatedness is that lot of damage is being caused at the time of cyclones. Therefore time and money has to be spent to get back to normal condition.

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
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7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Mrs.A.V.N.College Hand book.	26.06.2017	Handbooks which includes the code of conduct are distributed to all the stakeholders (students, staff, parents, governing body members and alumni).

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants
Yoga & Meditation class	30 days (Aug & Sept 2017)	45
International Yoga day	21.6.2017	80
Voluntary service to differently abled students	On important days observed in the college	40
Celebrating national festivals	-	Entire staff and students of the college
Observing birth and death of great personalities	-	Entire staff and students of the college

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Bamboo bins, instead of plastic bins, being used on the campus
- Every Friday is observed as a vehicle free day
- Paper cups, instead of plastic tea cups are being used in the college cafeteria.
- Planting and nurturing of plants in the campus.
- LED bulbs being used instead of incandescent bulbs.
- Waste water from RO plant being used to water plants in Dr.Sonti Ramesh garden in Chemistry department.

7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

- 1) **Counselling & Grievance Redressal:** Women's cell / Women's Association was formed to give moral support to the girls and women staff in solving their problems. Ours is a ragging free campus. Women's cell encourages the girls to express their problems freely without any fear.
- 2) **Free Coaching for Competitive Exams:** With the support of Skill Development Centre, free coaching was imparted to 70 students in 2017-18, to appear for competitive exams like SSC, IBPS, RRB & APPSC
- 3) **Alumni for Institution Development:** In the Academic year 2017-18, 60 students were benefitted by financial aid from alumni. 40 students received scholarships and 20 Students were given free education with their support.
- 4) **Pollution Free Campus:** Plenty of trees are grown on the campus to create healthy atmosphere. Purified water is supplied to all the blocks. Lights and fans are turned off when not required. Every Friday is observed as a vehicle free day.
- 5) **Nurturing Plants:** Two gardeners oversee the nurturing of trees and plants in the campus by watering them regularly and providing natural fertilizers periodically.
- 6) **Placement cell:** It plays a crucial role in locating job opportunities for our under graduate students passing out from the college, by keeping in touch with reputed software and other companies. In the academic years 2017-18, 70 students were placed through campus interviews.
- 7) **Awareness programs:** The NSS and NCC units of the college organize various awareness programs.
- 8) **Concern for the Destitute:** College staff, management and other stakeholders are magnanimous in giving a helping hand to their EBC students and students of previous batches who are in need of help. A student of 2017-18 batche has been diagnosed with cancer. Staff and students came forward to lend financial help to the girl. Rs.30,000/- has been pooled by staff and students of the college and sent to her parents.
- 9) **Student Feedback:** Student feedback system has been adopted by the college since a long time to rate and analyse the teachers' performance, an essential element in quality assurance. It has been continuing. Along with teachers' performance, feedback is taken from students regarding the administration and facilities provided in the college.
- 10) **Facilities extended to differently abled students:** Classrooms for differently-abled students are arranged in the ground floor itself. Ramps are provided and most importantly Braille software is available for them in our library. Scribes at the time of examination are being arranged. HPCL is kind enough to arrange scholarships exclusively for differently abled students.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the weblink of the institution in not more than 500 words

Vision :

- Quality education for all
- Well equipped labs, library with latest Journals and magazines, newspapers from 6 agencies
- Computer labs to help students in learning

Priority: Top priority is given to the students' physical and mental growth. Instruction is meant not only to educate the students but also to train and mould them to face the world fearlessly in all aspects.

The college management always tries to live up to their expectations. It provides placement opportunities, invites industries to conduct campus interviews and provides training for suitable placements and health checkups.

The main aim of the institution is to give education to the children of down trodden and economically backward families

8. Future Plans of action for next academic year (500 words)

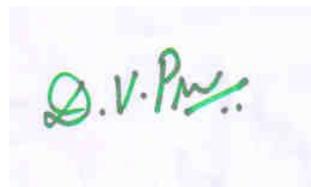
1. **To start additional PG programmes:** To initiate the process of application for introducing additional PG courses, as and when A.P State Council of Higher Education issues notification.
2. **To strengthen feedback mechanism:** The existing feedback mechanism to be strengthened by conducting student satisfaction survey in addition to the feedback from other stakeholders.
3. To improve NIRF score of 2017 NIRF rankings, and achieve better rank by taking necessary steps with the guidance of Academic Cell, Commissionerate of Collegiate Education, Government of A.P.
4. To review the introduced elective and cluster subjects, and their requirements of laboratory equipment.
5. To submit Institutional Development Plan (IDP), Detailed Project Report (DPR) and building plans to State Project Director RUSA, keeping in view the short listing of our college under RUSA Phase II by MHRD, Government of India.
6. To pursue granting of CSR funds by Indian Oil Corporation Limited (IOCL) for improving the infrastructure facilities
7. To encourage the members of the faculty to enrol for M.Phil / Ph.D programs as a measure of improving the qualifications of the teaching staff.

Name: **Dr.S Srinivasa Rao**



Signature of the Coordinator, IQAC

Name **Dr.D Vijaya Prakash**



Signature of the Chairperson, IQAC
