

# **LONG TERM INTERNSHIP**

Project report submitted  
in partial fulfillment of the requirements for the award of the Degree of  
**BACHELOR OF COMMERCE**

By

**VADDI.DIVYA**  
(Reg. No:120130803188)

Under the Esteemed Guidance of

**D.GAYATRI**

(Lecturer in Computer Science)

**M.I.PRASANNAKUMAR**

Head of the Department

Department Name



**Mrs. A.V.N.College**  
(Affiliated to Andhra University)  
**Visakhapatnam-530001**

**2022-2023**

**An Internship Report on**  
clearing and settlement of stock market

(Title of the Semester Internship Program)

Submitted in accordance with the requirement for the degree of  
B. COM

Under the Faculty Guideship of

D. Gayatri

(Name of the Faculty Guide)

Department of

commerce

(Name of the College)

Submitted by:

M/S. AVN college

(Name of the Student)

Reg.No: 120130803188

Department of commerce

M/S. AVN college

(Name of the College)

## Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete Semester internship either in V Semester or in VI Semester.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
  - a. Data and Information you are expected to collect about the organization and/or industry.
  - b. Job Skills you are expected to acquire.
  - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

## Student's Declaration

I, V Divya a student of Long term internship  
Program, Reg. No. 120130803188 of the Department of Commerce  
College do hereby declare that I have completed the mandatory internship  
from 10/4/2023 to 10/7/2023 in steel city Ltd (Name of  
the intern organization) under the Faculty Guideship of  
D. Gayatri (Name of the Faculty Guide), Department of  
commerce, MRS AVIN college  
(Name of the College)

V Divya  
(Signature and Date)

## Official Certification

This is to certify that Vaddi. Divya (Name of the student) Reg. No. 120130803188 has completed his/her Internship in steel city ltd (Name of the Intern Organization) on clearing & settlement (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of B.com - commerce in the Department of MYS. AVN college (Name of the College).

This is accepted for evaluation.

T. KISHOR KUMAR  
Sr. Manager  
(Signatory with Date and Seal)



### Endorsements

D. Gayal

Faculty Guide

[Signature]

Head of the Department


Principal

**PRINCIPAL**  
**Mrs. A.V.N. COLLEGE**  
**VISAKHAPATNAM**

## Certificate from Intern Organization

This is to certify that Vaddi Divya (Name of the intern)  
Reg. No 120130803188 of Mrs. ARN college (Name of the  
College) underwent internship in steel city Ltd (Name of the  
Intern Organization) from 10/4/23 to 10/7/23

The overall performance of the intern during his/her internship is found to be  
satisfactory (Satisfactory/Not Satisfactory).



Authorized Signatory with Date and Seal





# STEEL CITY SECURITIES LIMITED

(CIN : L67120AP1095PLC019521)

AN ISO 9001 : 2015 CERTIFIED COMPANY

MEMBER OF NSE, BSE, MSEI, MCX & NCOEX  
CAPITAL MARKET, EQUITY DERIVATIVES,  
CURRENCY DERIVATIVES & COMMODITY DERIVATIVES SEGMENTS  
SEBI Regd. No. INZ 000223538

POINT OF PRESENCE OF NSDL-CRA  
DEPOSITORY PARTICIPANT (DP) OF  
NSDL & CDSL :  
SEBI Permanent Regd. No. IN DP 221 2514

July 25, 2023

## TO WHOMSOEVER IT MAY CONCERN

This is to certify that Kum. VADDI DIVYA , Reg. No. 120130803188 student of A V N College, Visakhapatnam, Andhra Pradesh belongs to B.Com her successfully completed her Internship in our esteemed organization from 10<sup>th</sup> April 2023 to 10<sup>th</sup> July 2023 on the topic " **CLEARING AND SETTLEMENT** " with reference to Steel City Securities Ltd., Visakhapatnam.

During the internship we found her conduct is good and sincere.

We wish all success in her future endeavors.

For STEEL CITY SECURITIES LTD.

  
YERUKOLA SUREKA MURTY  
Asst. General Manager



Regd. & Corporate Head Office : "Steel City Heights", 50-81-18, Man Road, Seethammapeta, Visakhapatnam - 530 016

☎ : 2796342, 2563580, 2563581

E-mail : ramun@steelcitymetrade.com, scsl@steelcitymetrade.com, Website : www.steelcitymetrade.com



## Acknowledgements

I would like to express my gratitude to everyone who has been influential in the preparation of this report. The semester internship in the outcome of whole hearted co-operation from many people with whom guidance and support. I could complete this semester internship successfully.

I would like to express my sincere gratitude to Ms. Naidu, principal of Mrs. ARN college for degree visakhapatnam for the encouragement through out the period.

I take this opportunity to express my sincere thanks to D. Gayatri, Department of Telugu, and Santhosh Kumar sir department of computer science giving me permission to do the project and for the support and guidance.

And I, proudly thank Mr. Y. Samba Murthy Assistant general manager of steel city securities limited visakhapatnam for helping me and teaching me, assisting in doing the internship.

## Contents

chapter - 1 :- summary [about 44 services of steel city securities Ltd]

chapter - 2 :- overview of the organization

- \* Introduction of the organization
- \* vision and Mission and value of the organization.
- \* Policy of the organization in relation to the interm role.
- \* organisational structure
- \* Roles and responsibilities of the company and employees which the interm in placed.
- \* Performance of the organisation
- \* Future plans of the organization.

chapter - 3 & 4 :- Internship part

\* Activity Log for the 13 weeks

\* Weekly Log for the 13 weeks

chapter - 5 :- outcomes description

Websites :- WWW. SEBI. Gov. in

WWW. NSE. india. com

WWW. BSE. india. com

WWW. money control. com

WWW. RBI. org. in

key words

IPO - Initial public offering

DPR - Daily price rate

OTT - over trade contract

NFO - New fund offer

NAV - Net asset value.

## CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

Learning objectives :-

- \* summarise the working definition of steel city securities Ltd.
- \* Difference between NSE and BSE
- \* Discussing about the profits of steel city.
- \* Explanation about the stock market

outcomes archived :-

- \* Able to know the various services and their branches.
- \* Acquire knowledge on how to improve customer service.
- \* Gained knowledge on doing different.
- \* knowing company summaries and their apps for using steel city websites.

—————> steel city is a leading financial services company in southern India with leadership position.

## CHAPTER 2: OVERVIEW OF THE ORGANIZATION

### Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

Steel city is an organization it has  
1 equities, commodities, currency, e-TDS and  
other financial products.

2 Attractive brokerage structure

3 used finally software

4 A fair relation 5 strong surveillance.

Steel city have certified company  
corporate identification Number :- (CIN)  
LG7120AP1995PLC019521

International organization for standardization (ISO);  
9001 - 2015

Securities & exchange board of India (SEBI);

SEBI DP Regd No :- IV - DP - 231 - 2016

SEBI REGD No/- INZ 000223538.

Members of :- NSE/BSE/MSE/MCX/NCDEx/NSDL/CSPL ...

### CHAPTER 3: INTERNSHIP PART

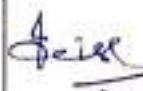
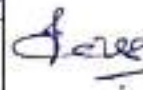
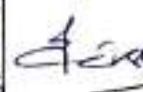
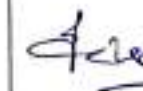
Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

In 1<sup>st</sup> month of the organisation conduct every day 4 hour classes and 1 hour lunch break (10:30 am to 3:30 PM) and the coming next 2 months timings (9:30 am to 5:30 PM)

summary of activity done

- \* The intern should login to the steel city smart app.
- \* They should complete the registration for trading.
- \* They should have been provide NSE / BSE for purchase and stocks/shares.
- \* They should 5 case at least 90% above attendance for certification.
- \* After completing the project and field works company gives the certificate for the intern.

### ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1 10/4/23	steel city company introduction, smart app, website	Gained knowledge on steel city company	
Day -2 11/4/23	Equity market Equity derivative shares, capital	Gained knowledge on stock market	
Day -3 12/4/23	currency derivatives depository, buy back offer for sale, SLBM	Gained knowledge on derivatives	
Day -4 13/4/23	Leave	Leave	
Day -5 14/4/23	Ambedkar Jayanthi	Holiday	
Day -6 15/4/23	Review class		

## WEEKLY REPORT

WEEK - 1 (From Dt. 10/4/23. to Dt. 15/4/23.)

Objective of the Activity Done:

Learned about all 44 services

Detailed Report:

on the first day i have to be learn to the company complete profile and company 44 services, i have to be gained, some key points.

1 steel city securities limited is a service oriented company.

2 It was started in the year 1995

3 since 1995 steel city securities is leading retail stock broking in southern India.

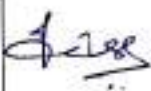
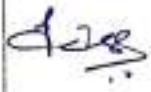

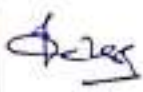
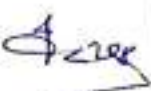
4 stock price target for steel city securities ltd steel city are 6.3 on downside and 62.95 on up side

5 steel city was maintains the Disaster recovery sits (DRS) backup service.

6 steel city securities is an Iso certified company.



### ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1 17/4/23	Equity market, IPO, de-mat a/c, trading a/c	Gained knowledge on trading account.	
Day -2 18/4/23	NCDEX (Types of metals)	Gained knowledge on NCDEX & MCDEX values	
Day -3 19/4/23	Trading a/c opening process rules & regulations	Gained knowledge on trading a/c	
Day -4 20/4/23	Buy back, offer for sale, sovereign gold bonds	Gain knowledge on buy back	
Day -5 21/4/23	Fundamental analysis Technical analysis	knowledge on financial assets	
Day -6 22/4/23	RAMZAN	Holiday	

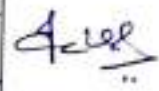
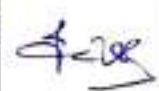

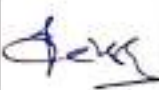
## WEEKLY REPORT

WEEK - 2 (From Dt. 17/4/23 to Dt. 22/4/23)

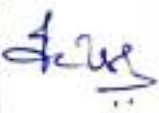
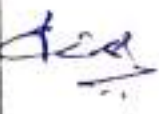
Objective of the Activity Done: Theory → Internship

Detailed Report: on the this second week of semester internship i was learned so many things. 1 day of this week class is held on Equity market IPO, Demat account, so i learned about Demat account opening process and initial public offer rules and regulations. on the 2<sup>nd</sup> day learned about NCD, Types of metals, NCD, MCD products, products values and prices. on the 3<sup>rd</sup> day we opened a Demat accounts, Trading app we installed in my smart phone. coming to 4<sup>th</sup> day we studied about Buy back, offer for sale and sovereign Gold bonds, Limitations of the above products. and 5<sup>th</sup> day i was learned about fundamental analysis, Technical analysis.

### ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1 24/4/23	Leave	Leave	
Day -2 25/4/23	stock exchange National pension system	Gained knowledge on NPS structure	
Day -3 26/4/23	Leave	Leave	
Day -4 27/4/23	practical work on trading	Gained knowledge about trading	
Day -5 28/4/23	Insurance and types of Insurance	Gained knowledge on insurance sector	
Day -6 29/4/23	Reading the newspapers about the stocks	Gained know ledge on stocks	

## ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day -1 1/5/23	Monday	Holiday	
Day -2 2/5/23	Leave	Leave	
Day -3 3/5/23	Leave	Leave	
Day -4 4/5/23	Demat and trading a/c require documents	Grained knowledge on de-mat a/c trading a/c	
Day -5 5/5/23	Telecalling	Politeness	
Day -6 6/5/23	Telecalling	speaking skills	